

Online Application FAQs

I've filled out an application in the past, but have never completed certification, what do I do?

Once an online application form is completed it remains in our system. Please **Do Not** fill out another one. It will create problems. If you have moved and need to change your contact information, send an e-mail to: admin@parrinspections.com. Please provide your old contact information as well as the new information and PaRR will update your file for you. (Note: if you already have an inspector ID number, you can update your contact information through the secured section of the web site.)

What do I do if I can't remember if I filled out an application?

Please e-mail: admin@parrinspections.com and provide us with your full name, and contact information. We will look up your information in our system and let you know if we have an application on file.

What do I do if when I try to submit my application it gives me an error?

It could be one or more of the problems listed below:

- You filled out a field incorrectly. Make sure to enter the requested information in each field exactly as directed. For example, when asked to fill out years, make sure that you are not using any unauthorized symbols such as +, -, >, or <.
- You missed filling out a required field (marked with an asterisk *). If you have a small monitor, make sure you scroll to the right of the screen to view all the fields contained in the application.
- There has been a session time out error. If you spend too much time on any given screen your session will be timed out and your information will be lost. For example, if you left your computer to finish another task and then returned a short time later to complete the application. (This is why we ask that you compile all necessary information prior to filling out the application.)
- You used the back/forward button on your internet browser. If you need to make changes to your application use the Previous/Next button located at the bottom of each application page. (Note: Make sure to review your application before submitting it. Once it has been submitted, you cannot go back and make changes.)
- Your Internet connection was interrupted.
- Cookies: Be sure that your Privacy Settings in your Internet Browser allows cookies.

Why didn't I receive an electronic confirmation?

It could be one or more of the problems listed below:

- You mistyped your email address, so the email we sent did not come to you.
- You did not provide us with an e-mail address.
- You did not put your e-mail address in the correct format and/or you misspelled it.

Correct Format:

- johndoe@aol.com

Incorrect Format:

- Johndoe @ aol.com
- johndoe@aol

- www.johndoe@aol.com
- You entered more than one e-mail address.
- You have a junk-mail setting on your e-mail that does not recognize PaRR Headquarters' e-mail address admin@parrinspections.com (hint: if you want to make sure an e-mail from PaRR gets to you, add our e-mail to your address list/book).

Do I need to send in a resume?

No, the online application form contains all the pertinent information that is needed by PaRR Inspections.